

# 2007 Salary Indicator

## Adelaide

Job Title	Minimum	Most Common	Maximum
Junior Office Assistant	Award	\$26,000	\$30,000
Administrator/Team Assistant	\$34,000	\$38,000	\$41,500
Receptionist	\$33,000	\$36,000	\$41,500
Data Entry Operator/Database Administrator	\$34,000	\$36,000	\$42,500
Word Processing Operator	\$36,000	\$40,000	\$43,500
Secretary	\$38,000	\$41,500	\$45,500
Administrative/Secretarial Assistant	\$38,000	\$40,000	\$44,000
Personal Assistant/Executive Assistant	\$43,500	\$49,000	\$54,500
Office/Administration Manager	\$41,500	\$49,000	\$54,500
Marketing Assistant	\$40,000	\$43,500	\$49,000
Legal Secretary	\$40,000	\$45,000	\$50,000
Medical Secretary	\$38,000	\$43,000	\$48,000
Human Resources Officer	\$40,000	\$45,000	\$50,000
Accounts Payable and Accounts recieveable	\$38,000	\$45,000	\$54,500
Credit Officer	\$38,000	\$45,000	\$54,500
Collections Officer	\$33,000	\$38,000	\$45,000
Customer Service Officer	\$38,000	\$43,500	\$49,000
Team Leader	\$45,000	\$52,000	\$60,000
Assistant Accountant	\$38,000	\$43,500	\$50,000
Accountant - non qualified	\$47,000	\$50,000-\$63,500	\$67,500
Payroll Officer	\$41,500	\$49,000	\$60,000
Payroll Manager	\$49,000	\$54,500	\$65,500
Para Planner - administrative	\$42,000	\$46,000	\$50,000

- The salaries listed in this survey are based on the jobs registered with the Select Appointments Adelaide Office over the last 12 months.
- All salaries are expressed as base salary including superannuation.