

# 2007 Salary Indicator

## Newcastle

Job Title	Minimum	Most Common	Maximum
Junior Office Assistant	\$23,980	\$27,250	\$32,700
Administrator/Team Assistant	\$35,970	\$38,150	\$43,600
Receptionist	\$38,150	\$41,420	\$43,600
Data Entry Operator/Database Administrator	\$33,000	\$38,230	\$40,000
Word Processing Operator	\$33,000	\$38,150	\$43,600
Secretary	\$41,420	\$49,050	\$54,500
Administrative/Secretarial Assistant	\$38,150	\$40,875	\$49,050
Personal Assistant/Executive Assistant	\$43,600	\$49,050	\$55,680
Office/Administration Manager	\$49,050	\$54,500	\$59,950
Marketing Assistant	\$41,420	\$45,780	\$52,320
Legal Secretary	\$38,150	\$49,050	\$54,500
Medical Secretary	\$38,150	\$49,050	\$54,500
Human Resources Officer	\$49,050	\$54,500	\$65,400

- The salaries listed in this survey are based on the jobs registered with the Select Appointments Newcastle Office over the last 12 months.
- All salaries are expressed as base salary not including superannuation or other benefits.