

# 2007 Salary Indicator

## Sydney

Job Title	Minimum	Most Common	Maximum
Junior Office Assistant	\$28,000	\$35,000	\$35,000
Administrator/Team Assistant	\$40,000	\$45,000	\$50,000
Receptionist	\$35,000	\$40,000	\$45,000
Data Entry Operator/Database Administrator	\$40,000	\$45,000	\$53,000
Word Processing Operator	\$45,000	\$53,000	\$60,000
Secretary	\$35,000	\$40,000	\$53,000
Administrative/Secretarial Assistant	\$40,000	\$45,000	\$50,000
Personal Assistant/Executive Assistant	\$45,000	\$50,000	\$75,000
Office/Administration Manager	\$40,000	\$45,000	\$65,000
Marketing Assistant	\$40,000	\$50,000	\$60,000
Legal Secretary	\$40,000	\$50,000	\$60,000
Medical Secretary	\$42,000	\$51,000	\$60,000
Human Resources Officer	\$45,000	\$53,000	\$60,000

- The salaries listed in this survey are based on the jobs registered with the Select Appointments Sydney Office over the last 12 months.
- All salaries are expressed as base salary not including superannuation.